

VILLAGE OF DORCHESTER FINANCE COMMITTEE MEETING

Date: Wednesday, June 5, 2024 6:30 pm

Municipal Building, 250 Parkside Drive, Dorchester WI

Minutes:

1. Meeting was called to order by Trustee Lageman at 6:30pm.
2. Present were Trustee Lageman, Trustee Ballerstein and Trustee Carter.
3. Motion was made by Trustee Carter, seconded by Trustee Ballerstein to approve financial activity for May, 2024. Motion carried 3-0.
4. Motion was made by Trustee Carter, seconded by Trustee Ballerstein to adjourn. Motion carried 3-0.

VILLAGE OF DORCHESTER BOARD MEETING

DATE: Wednesday, June 5, 2024 7:00 pm

Municipal Building, 250 Parkside Drive, Dorchester WI

Minutes:

1. Meeting was called to order by President Schwoch at 7:00pm.
2. Pledge of Allegiance was said.
3. Present were President Schwoch, Trustee Ballerstein, Trustee Carter, Trustee Klemetson, Trustee Lageman, Trustee Klimpke and Trustee Goldschmidt. Also present were Public Works Supervisor Clint Penney, Water/Sewer Manager Rick Golz, Joe Mueller and Jenny Hinker.
4. Public Input – Joe Mueller from Central Fire & EMS District discussed sign for fire station. Clarence Klimpke asked is the finance committee could meet in another room.
5. Motion was made by Trustee Klimpke, seconded by Trustee Klemetson to approve minutes of the May 8, 2024 Board Meeting and Annual Organizational Meeting. Motion carried 7-0.
6. Motion was made by Trustee Klimpke, seconded by Trustee Klemetson to approve May, 2024 Audit Report, and receive June, 2024 Audit Report from Clerk-Treasurer. Motion carried 7-0
7. Water/Sewer manager Rick Golz reported pump at the lift station on the hill went out, looked for motor, no price yet, running on 1 pump.
8. Public Works Supervisor Clint Penney reported that they have been getting ready for Dorchester Days, painted curbs and lines, brush hogging, Ford plow truck box is done – needs paint yet, grader done and staying busy.
9. Clerk's Office monthly update – absent.
10. Library update – next meeting June 17th.
11. Memorial Hall update – May rental income \$1,565.00. From June to November booked almost every Saturday. Cooler behind bar went out, will tough it out for now. More bowlers next season on Tuesdays.
12. Zoning: none

13. Clark County Sheriff's Department update – Deputy Walters reported that he has been working with Bonnie on parking citations. Hours last month only worked 8 days total wasn't 70/30 split. June will be more of 70/30 split. Patrolling areas of concern, not patrolling only, doing other things. Emails are the way Board Members can notify Officer Walters of information, etc. Email added to website? Trustee Klimpke wants numbers from Officer Walters. Ruts in alley – village's responsibility to fix, not private land. Discussion on burn site – the guy that was caught on video is in Mexico. Needs better signs.
14. Dorchester Days update – see posters, no other information. Next meeting June 6 at 7pm at Bob's Dairy.
15. Motion was made by Trustee Goldschmidt, seconded by Trustee Klimpke to TABLE action on property at 140 Liberty Street pertaining to the lift station's land slope onto their property. Motion carried 7-0.
16. Motion was made by Trustee Klimpke, seconded by Trustee Carter to approve \$4,995.00 from Hawkins, Inc for a tote of MBS-Phosphorus. Motion carried 7-0.
17. Motion was made by Trustee Klimpke, seconded by Trustee Klemetson to approve invoice from Teledyne Instruments, Inc. for replacement refrigeration assembly for the amount of \$2,520.00. Motion carried 7-0.
18. Motion was made by Trustee Lageman, seconded by Trustee Klimpke to approve quote from Adams Consulting LLC for Grant Funding Strategy for the amount of \$1,500. Motion carried 7-0.
19. Motion was made by Trustee Lageman, seconded by Trustee Carter to approve advertising for sealed bids to repave W 3rd Avenue from S 4th Street to S 6th Street, 2 areas on Parkside Drive and E 2nd Avenue. Motion carried 7-0
20. Motion was made by Trustee Lageman, seconded by Trustee Klimpke to allow the Lions Club to use tables and chairs during Dorchester Days from the Village Hall for Bingo at no cost. Motion carried 7-0.
21. Motion was made by Trustee Lageman, seconded by Trustee Klemetson to approve the Plan Commission's recommendation to approve the combining of Linus Snyder's parcels 116.29021820.992, 116.29021820.991 and 116.29021820.996 zoned R-1 as shown on Certified Survey Map. Motion carried 6-1.
22. Motion was made by Trustee Lageman, seconded by Trustee Klimpke to approve the Plan Commission's recommendation to approve the division of parcel 116.29021820.990 zoned I-1 as shown on Certified Survey Map. Motion carried 7-0.
23. Motion was made by Trustee Carter, seconded by Trustee Lageman to TABLE action on the Plan Commission's recommendation to approve the conditional use permit for the Ewert property at 545 Bus. Cty. Rd. A. Motion carried 7-0.
24. Motion was made by Trustee Lageman, seconded by Trustee Klimpke to approve Resolution 341: Compliance Maintenance Annual Report 2023. Motion carried 7-0.
25. Motion was made by Trustee Klimpke, seconded by Trustee Lageman to approve Resolution 256-K regarding authorizing persons to exercise fiduciary responsibilities at both Forward Bank and Nicolet National Bank. Motion carried 7-0.

26. Motion was made by Trustee Klimpke, seconded by Trustee Lageman to TABLE action on approving new sign for the Dorchester Fire Station per request from Joe Mueller of Central Fire & EMS District. Quote from Stratford Sign Company for \$4,820.00 which was received by the board on March 6, 2024 during public input and a quote from Pro Designs for \$1,812.50 until 2025 Budget. Motion carried 6-0. Trustee Goldschmidt abstained.
27. Motion was made by Trustee Klimpke, seconded by Trustee Lageman to approve sole responsibility of the Memorial Hall upstairs' key to Christie Erikson from June 12, 2024 (possibly earlier if Jenny approves it) – June 17, 2024 and usage of the hall for set up, event and clean up for the Veterans' Memorial. Motion carried 7-0.
28. Motion was made by Trustee Lageman, seconded by Trustee Klimpke to approve committees and commissions as appointed by President with the changed on the Emergency Management Committee; Daniella Schauer to Julie Goldschmidt. Motion carried 7-0.
29. Discussion and possible action on renewal of Class "B" Combo applications for July 1, 2024 – June 30, 2025:
 - a. Motion was made by Trustee Lageman, seconded by Trustee Klimpke to approve Kenneth Mohan, D.B.A. Fuzzy's Bar & Grill. Motion carried 6-1.
 - b. Motion was made by Trustee Lageman, seconded by Trustee Klimpke to approve Thomas Wempner, D.B.A. Point-O-Eight. Motion carried 7-0.
 - c. Motion was made by Trustee Klimpke, seconded by Trustee Klemetson to approve Pamela Geiger, D.B.A. Boozer's Bar & Grill, LLC. Motion carried 7-0.
 - d. Motion was made by Trustee Klimpke, seconded by Trustee Klemetson to approve Jenny Hinker, D.B.A. Tapper's Bar, LLC. Motion carried 7-0.
30. Discussion and possible action on renewal of Class "A" Combo application for July 1, 2024 – June 30, 2025:
 - a. Motion was made by Trustee Lageman, seconded by Trustee Ballerstein to approve River Country Cooperative C-Store; Agent: Sandra Aquilera. Motion carried 7-0.
31. Discussion and possible action on renewal of Cigarette & Tobacco Retail License applications:
 - a. Motion was made by Trustee Lageman, seconded by Trustee Klemetson to approve Thomas Wempner, D.B.A. Point-O-Eight. Motion carried 7-0.
 - b. Motion was made by Trustee Lageman, seconded by Trustee Carter to approve River Country Cooperative C-Store, Agent: Sandra Aquilera. Motion carried 7-0.
32. Discussion and possible action on approving the following Operator's License applications for July 1, 2024 – June 30, 2025.
 - a. Motion was made by Trustee Lageman, seconded by Trustee Klimpke to approve Stephanie Born. Motion carried 7-0.
 - b. Motion was made by Trustee Klimpke, seconded by Trustee Lageman to approve Benjamin Blasel. Motion carried 7-0.
 - c. Motion was made by Trustee Klimpke, seconded by Trustee Lageman to approve Miriah Graff. Motion carried 7-0.
 - d. Motion was made by Trustee Lageman, seconded by Trustee Ballerstein to approve Kenneth Mohan. Motion carried 6-1.
 - e. Motion was made by Trustee Klimpke, seconded by Trustee Lageman to approve Katie Reynolds. Motion carried 7-0.

- f. Motion was made by Trustee Klimpke, seconded by Trustee Lageman to approve Ashley Kluczinske. Motion carried 7-0.
 - g. Motion was made by Trustee Ballerstein, seconded by Trustee Klimpke to approve Michelle Hammerstone. Motion carried 7-0.
 - h. Motion was made by Trustee Klimpke, seconded by Trustee Carter to approve Tierra Rudolph. Motion carried 7-0.
 - i. Motion was made by Trustee Carter, seconded by Trustee Klemetson to approve Sandra Aquilera. Motion carried 7-0.
 - j. Motion was made by Trustee Klemetson, seconded by Trustee Lageman to approve Ivee Conley. Motion carried 7-0.
 - k. Motion was made by Trustee Lageman, seconded by Trustee Klemetson to approve Cynthia Kramar. Motion carried 6-0, Trustee Carter abstained.
 - l. Motion was made by Trustee Lageman, seconded by Trustee Klimpke to approve Abigail Miklaszewicz. Motion carried 7-0.
 - m. Motion was made by Trustee Lageman, seconded by Trustee Klemetson to approve Dennis Reynolds. Motion carried 7-0.
 - n. Motion was made by Trustee Klimpke, seconded by Trustee Lageman to approve Kathleen Reynolds. Motion carried 7-0.
33. **Closed Session (per Section 19.85 (1) (C)) Wisc. Stats.** Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; **specifically to discuss hiring a full-time deputy clerk/treasurer.**
34. Motion was made by Trustee Klimpke, seconded by Trustee Carter to invite non-committee member, Deputy Walters, whose presence are necessary for the business at hand during the Closed Session. Motion carried 7-0.
35. Motion was made by Trustee Klimpke, seconded by Trustee Carter to go into Closed Session. Motion carried 7-0.
36. Present were President Schwoch, Trustee Ballerstein, Trustee Carter, Trustee Klemetson, Trustee Lageman, Trustee Klimpke, Trustee Goldschmidt and Officer Walters.
- CLOSED SESSION**
37. Reconvene to Open Session to take action or announce action taken in Closed Session, if any and if appropriate. Offer Amy Hanson the position as Deputy Clerk/treasurer with starting wage of \$19 per hour.
38. Motion was made by Trustee Klimpke, seconded by Trustee Lageman next Board Meeting: July 10, 2024. Motion carried 7-0.
39. Motion was made by Trustee Klimpke, seconded by Trustee Lageman to adjourn. Motion carried 7-0. Meeting adjourned at 8:45pm.

Minutes recorded by Trustee Goldschmidt

Printed by Christie Erikson, Clerk-Treasurer